



ACTIVITY & PRODUCT ANALYSIS ASSESSMENT

Falcon Car Care Limited, Regent House, Bath Avenue, Wolverhampton, WV1 4EG.
Tel: 01902 810092; Fax: 01902 810093.

ACTIVITY & PRODUCT ANALYSIS

The following grading of risk was decided:-

1 = Little or low risk

2 = Some risk, no means to improve

3 = Moderate Risk

4 = Moderate Risk - To be reviewed A.S.A.P.

5 = Urgent - Requires immediate attention

These Risks have been described in each individual Activity & Product Analysis under the section 'Risk Level'.

ACTIVITY & PRODUCT ANALYSIS

TERMINOLOGY

HAZZARD The ability to cause harm
A) Immediate
B) Long term (chronicle)

ACCUTE An effect that takes place through a brief exposure to high concentration. Normally this is quick to take effect and is reversible unless fatal.

CHRONIC An effect that follows lower exposure over a longer period of time. Normally slow to take effect these are often irreversible. This type of effect is often harder to spot.

Some substances may have both acute and chronic risks.

INHALABLE DUST

This is a dust that has a partial size greater than 7 to 10 microns and is normally trapped in the upper respiratory tract.

RESPRIABLE TRACT

Dust that has a particle size of less than 7 to 10 microns can reach the gas exchange of the lungs where it could pose serious risk to health.

MAXIMUM EXPOSURE LIMITS

These are the maximum levels to which anyone may be exposed under any circumstances.

OCCUPATIONAL EXPOSURE STANDARD

This is the level to which most people can be exposed, day after day without suffering harm.

BATNEEC Best Available Techniques Not Entailing Excessive Cost
COSHH Control of substances Hazardous to Health
MEL Maximum Exposure Limits
OES Occupational Exposure Limits
RIDDOR Reporting of Injuries Diseases and Dangerous Occurrences
MSDS Material Safety Data Sheets
TWA Time Weighted Average
REP Respiratory Protective Equipment
PPE Personal Protective Equipment
LEV Local Exhaust Ventilation
ACOP Approved Code of Practices
ECM Engineering Control Measures
WRULDS Work Related Upper Limb Disorders
H.S.E. Health and Safety Executive

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.

SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.

INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.

INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely

HAND PROTECTION: Wear impervious gloves

BODY PROTECTION: As necessary to prevent contact

RESPIRATORY PROTECTION: Not applicable

OTHER PROTECTIVE MEASURES: Not applicable

TOXICOLOGICAL INFORMATION

EYE CONTACT: Will cause irritation.

SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.

INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.

INGESTION: Low toxicity. Will cause irritation and damage to gastro-intestinal tract due to alkalinity.

LONG TERM: Ingredients are not mutagenic or carcinogenic.

ECOLOGICAL INFORMATION

Readily biodegradable. Phosphate free. Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Polishing vehicle by hand	Valeting Staff	Valet Area

PRODUCT USED	Prestige Polish
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REGULATORY INFORMATION

RISK PHRASES:		Not classified.
SAFETY PHRASES	S-2	Keep out of the reach of children.
STATUTORY INSTRUMENTS		Chemicals (Hazard Information and Packaging) Regulations.
APPROVED CODE OF PRACTICE		Classification and labelling of Substances and Preparations Dangerous for Supply.
GUIDANCE NOTES		Occupational Exposure Limited EH40 Introduction to Local Exhaust Ventilation (HSG)37 CHIP for everyone HSG(108)

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Brown
Appearance:	Liquid
Odour:	Perfume
pH:	Not applicable
Density at 20°C	0.960-.0970
Flash point:	38°C
Solubility in water:	Immiscible

REVIEW DATE: Prestige Polish - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily. Every 'preload' vehicle will be waxed. An average valeter will prepare around 8-10 cars daily. Every sold car must be subject to this operation.

HAZARDS IDENTIFICATION

Product is not classed as Hazardous under Chemicals (Hazard Information and Packaging) Regulations 1994 however common sense precautions must be observed.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

EYES: Rinse immediately with large quantities of clean water. If irritation persists, seek medical attention.
SKIN: Wash well with soap and water.
INHALATION: In case of over exposure remove to fresh air. Seek medical attention if difficulties persist.
INGESTION: Do not induce vomiting. Give small sips of milk or water to drink and seek medical attention.

ACCIDENTAL RELEASE MEASURES

Spillages are likely to be slippery and need to be contained to prevent entering watercourse. Extinguish any naked flames, sources of ignition. Absorb spillage in inert material e.g. dry sand/earth and transfer into fireproof metal containers for disposal.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents and sources of ignition.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

HAND PROTECTION: Wear impervious gloves.

TOXICOLOGICAL INFORMATION

EYE CONTACT: May cause severe irritation and redness.
SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.
INHALATION: Harmful by inhalation. Irritation, sore throat.
INGESTION: Sore mouth and throat, abdominal pain, diarrhoea.

ECOLOGICAL INFORMATION

Product is not biodegradable and is classed as a Marine Pollutant when transported in containers of 5 litres or larger.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Cleaning Tyres	Valeting Staff	Valet Area

PRODUCT USED	Tyre Sheen
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REGULATORY INFORMATION

RISK PHRASES:	R-65	Harmful: may cause lung damage if swallowed.
	S-2	Keep out of reach of children.
	S-23	Do not breathe fumes/vapour/spray.
	S-24	Avoid contact with skin.
	S-43	In case of fire use foam/dry powder/carbon dioxide. Do not use water.
	S-62	If swallowed, do not induce vomiting: seek medical advice immediately and show this container or label.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Clear
Appearance:	Clear Liquid
Odour:	Solvent
Flash point:	Auto ignition temperature
Explosive limits:	Not applicable
Vapour pressure:	14mm (HG)
Solubility:	Miscible with water

REVIEW DATE:	Tyre Sheen - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Daily. Every 'preload' vehicle will have its tyres dressed. An average valeter will prepare around 8-10 cars daily. Every sold car must be subject to this operation.

HAZARDS IDENTIFICATION

EYE CONTACT:	Will cause severe irritation.
SKIN CONTACT:	Prolonged or repeated contact may cause irritation and dryness.
INHALATION:	Contact with respiratory system harmful by inhalation.
FLAMMABILITY:	Not classified as flammable.
OTHER:	Not applicable.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

- EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
- SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
- INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.
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ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Absorb using sand or other inert material and transfer to suitable containers for disposal. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents and sources of ignition.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

- EYE PROTECTION: Chemical splash goggles.
- HAND PROTECTION: Wear impervious gloves.
- BODY PROTECTION: As necessary to prevent contact.
- RESPIRATORY PROTECTION: Use in a well-ventilated area. If high vapour/spray mist concentrations are likely, fume extraction may be required.
- OTHER PROTECTIVE MEASURES: Regular users of this product should carry out vapour level monitoring in accordance with the requirements of the COSHH regulations.
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TOXICOLOGICAL INFORMATION

- EYE CONTACT: May cause severe irritation.
- SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.
- INHALATION: Harmful by inhalation. Breathing vapour/spray may cause irritation of respiratory tract, headache, dizziness and nausea.
- INGESTION: Low toxicity. Main danger is of solvent aspiration.
- LONG TERM: Risk of irreversible effects.
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ECOLOGICAL INFORMATION

Do not allow this product to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Dressing Bumpers	Valeting Staff	Valet Area

PRODUCT USED	Vinyl Dressing
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REGULATORY INFORMATION

Isopropyl Alcohol - 400 pm (983mg/m³) 8 hour TWA

RISK PHRASES:	R-36/38	Irritation to eyes and skin.
	S-26	In case of contact with eyes rinse immediately with plenty of water and seek medical advice.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn. Will damage skin if exposure is not controlled. This product contains mineral oils and therefore could cause occupational dermatitis.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Pink
Appearance:	Opaque Liquid
Odour:	Fragrant
Solubility:	Miscible with water
Specific Gravity:	1.075 at 20°C
pH 1% in Water:	8

REVIEW DATE:	Vinyl Dressing - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. This product is only used at preload and may not be used on every vehicle. An average valeter will prepare around 8-10 cars daily

HAZARDS IDENTIFICATION

EYE CONTACT:	Will cause irritation.
SKIN CONTACT:	Causes irritation.
CONTACT WITH RESPIRATORY SYSTEM:	Not a hazard in normal use. Breathing fine mist may cause irritation.
FLAMMABILITY:	Not combustible
OTHER:	Not applicable

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.

SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.

INHALATION: Not applicable.

INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely.

HAND PROTECTION: Wear impervious gloves.

BODY PROTECTION: As necessary to prevent contact.

RESPIRATORY PROTECTION: Not applicable.

OTHER PROTECTIVE MEASURES: Not applicable.

TOXICOLOGICAL INFORMATION

EYE CONTACT: Will cause irritation.

SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.

INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.

INGESTION: Low toxicity. Will cause irritation and damage to gastro-intestinal tract due to alkalinity.

LONG TERM: Ingredients are not mutagenic or carcinogenic.

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Refuelling the Steam Cleaners	Valeting Staff	Valet Area

PRODUCT USED	Kerosene
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REGULATORY INFORMATION

HARMFUL:	OEL: Solvent naphtha. 900MG/M3 8 hour 1998. 1200MG/M3 15 min 1998	
RISK PHRASES:	R-10	Flammable.
	R-38	Irritating to skin.
	R-65	Harmful: may cause lung damage if swallowed.
	S-2	Keep out of the reach of children.
	S-23	Do not breathe vapour.
	S-24	Avoid contact with skin.
	S-62	If swallowed do not induce vomiting, seek medical advice immediately and show this container or label.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn. Will damage skin if exposure is not controlled.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Clear
Appearance:	Clear Liquid
Odour:	Mild hydrocarbon
Solubility:	Slightly soluble
Boiling Point:	150-300°C
Flash Point:	Minimum 56°C

REVIEW DATE:	Kerosene - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. This product will be handled on demand.

HAZARDS IDENTIFICATION

This product contains a distillate which when undiluted has been shown in experimental animal studies to be a weak skin carcinogen. The risk of skin cancer will be very low, providing the handling precautions are such that prolonged and repeated skin contact is avoided and good personal hygiene is observed.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

- EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
- SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
- INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.
- INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.
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ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a tank or store suitable for combustible liquids. Keep away from sources of ignition and provide sufficient ventilation when handling the product. Wear protective equipment when needed.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

- EYE PROTECTION: Safety goggles if there is a risk of splashing.
- HAND PROTECTION: Wear impervious gloves.
- BODY PROTECTION: As necessary to prevent contact.
- RESPIRATORY PROTECTION: Use in a well-ventilated area with properly adjusted equipment. Avoid breathing vapour/spray. Not a hazard in normal use.
- OTHER PROTECTIVE MEASURES: Not applicable
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TOXICOLOGICAL INFORMATION

- EYE CONTACT: Slightly irritating but does not damage eye tissue.
- SKIN CONTACT: Low order of acute toxicity. Irritating. Prolonged or repeated contact may also lead to dermatitis.
- INHALATION: Negligible hazard at ambient/normal handling temperatures. In high concentrations and/or elevated temperatures vapour or mist is irritating to mucous membranes, may cause headaches and dizziness, may be anaesthetic and may cause other central nervous system effects. Elevated temperatures or mechanical action may form vapours, mists or fumes, which may be irritating to the eyes, nose, throat and lungs. Avoid breathing vapours, mists or fumes.
- INGESTION: Low order of acute/systemic toxicity.
- CHRONIC: Lifetime skin painting tests indicate that materials of similar composition have produced skin cancer in experimental animals. The relationship of these results to humans has not been fully established.
- ACUTE: Based upon animal test data from similar materials and products, the acute toxicity of this product is expected to be:
- | | | | |
|------------|----------|------|-------------------------|
| ORAL | (RAT) | LD50 | >5000 mg/kg |
| INHALATION | (RAT) | LC50 | >2500 mg/m ³ |
| DERMAL | (RABBIT) | LD50 | >2000 mg/kg |
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ACTIVITY & PRODUCT ANALYSIS

ECOLOGICAL INFORMATION

MOBILITY: Highly volatile liquid, slightly soluble in water, predicted to have low mobility in soil.
DEGRADABILITY: Occurs extremely slowly.
AQUATIC TOXICITY: Fatal to fish and other aquatic life due to very low toxicity.

DISPOSAL

Consult national and local regulations.

ACTIVITY

PERSONNEL CONCERNED

LOCALITY

ACTIVITY & PRODUCT ANALYSIS

Cleaning Carpets & Seats

Valeting Staff

Valet Area

PRODUCT USED Carpet & Fabric Cleaner

REGULATORY INFORMATION

IRRITANT: OEL None Set. Butyl Glycol UN 8 hours TWA 25PPM 120 MG/M3 Skin

RISK PHRASES: R-36/37/39 Wear suitable protective clothing, gloves and eye/face protection.
S-26 In case of contact with eyes rinse immediately with plenty of water and seek medical advice.
S-28 After contact with the skin, wash immediately with plenty of water. Store in a cool dry place, protected from frost away from acids and oxidising agents.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn. In neat solution can be irritating to the eyes and skin. Once the product is mixed with its water solution the risk becomes much lower.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour: Blue
Appearance: Clear Liquid
Odour: Fragrant
Solubility: Miscible with water
Specific Gravity: 1.070 at 20°C
pH 1% in Water: 11.1

REVIEW DATE: Carpet & Fabric Cleaner - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. This product is only used at preload and may not be used on every vehicle. An average valeter will prepare around 8-10 cars daily.

HAZARDS IDENTIFICATION

EYE CONTACT: May cause permanent damage
SKIN CONTACT: Causes irritation
CONTACT WITH RESPIRATORY SYSTEM: Not a hazard in normal use. Breathing fine mist may cause irritation.
FLAMMABILITY: Not combustible
OTHER: Not applicable

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.

ACTIVITY & PRODUCT ANALYSIS

SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.

INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.

INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely.

HAND PROTECTION: Wear impervious gloves.

BODY PROTECTION: As necessary to prevent contact.

RESPIRATORY PROTECTION: Not applicable.

OTHER PROTECTIVE MEASURES: Not applicable.

TOXICOLOGICAL INFORMATION

EYE CONTACT: Will cause irritation.

SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.

INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.

INGESTION: Low toxicity. Will cause irritation and damage to gastro-intestinal tract due to alkalinity.

LONG TERM: Ingredients are not mutagenic or carcinogenic.

ECOLOGICAL INFORMATION

Phosphate free. Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Cleaning Alloy Wheels	Valeting Staff	Valet Area

ACTIVITY & PRODUCT ANALYSIS

PRODUCT USED

Heavy Duty Descaling Acid

REGULATORY INFORMATION

IRRITANT:	Hydrogen Chloride:	Exposure Limits - 5PPM (7MG/M3) STEL - Type: OES
RISK PHRASES:	R-36/37/39	Irritating to eyes, respiratory system and skin.
	S-1/2	Keep locked up and out of reach of children.
	S-26	In case of contact with eyes rinse immediately with plenty of water and seek medical advice.
	S-37/39	Wear suitable gloves and eye/face protection.
	S-45	In case of accident or if you feel unwell seek medial advice immediately (show the label where possible).

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn. Will cause damage to eyes and skin if accidentally splashed.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Light Yellow
Appearance:	Clear Liquid
Odour:	Pungent
Solubility:	Miscible with water
pH 1% in Water:	<1%
Boiling Point:	20.2% @ 110°C
Melting Point:	<-29°C
Relative Density:	>1.125 @ 15.5°C

REVIEW DATE: Heavy Duty Descaling Acid - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. Every preload vehicle will have this operation carried out. An average valeter will prepare around 8-10 cars daily.

HAZARDS IDENTIFICATION

EYE CONTACT:	Irritant. May cause permanent damage.
SKIN CONTACT:	Irritant. Causes burns.
INHALATION:	Coughing, wheezing, shortness of breath, chest pains.
INGESTION:	Severe burns to gastro-intestinal tract.
CONTACT WITH RESPIRATORY SYSTEM:	Irritant, high atmospheric concentrations may lead to pulmonary oedema.
FLAMMABILITY:	Not combustible.

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.

ACTIVITY & PRODUCT ANALYSIS

SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.

INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.

INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely

HAND PROTECTION: Wear impervious gloves

BODY PROTECTION: As necessary to prevent contact

RESPIRATORY PROTECTION: Not applicable

OTHER PROTECTIVE MEASURES: Not applicable

TOXICOLOGICAL INFORMATION

EFFECTS: Inhalation of mists and vapour will cause irritation of the upper respiratory tract, high concentrations may cause corrosion, pulmonary oedema may occur up to 48 hours after exposure. Corrosive to skin, eyes and mucous membranes. Ingestion may cause damage to the gastro-intestinal tract. Repeated exposure to low levels may cause erosion of the teeth and ulceration of the nasal septum and gums.

ECOLOGICAL INFORMATION

MOBILITY: High volatile liquid, soluble in water, predicted to have high mobility in soil.

DEGRADABILITY: Neutralised slowly by natural alkalinity.

BIOACCUMULATIVE POTENTIAL: Material does not bioaccumulate.

AQUATIC TOXICITY: Fatal to fish and other aquatic life due to low pH.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Cleaning Alloy Wheels	Valeting Staff	Valet Area

ACTIVITY & PRODUCT ANALYSIS

PRODUCT USED

Alloy Wheel Cleaner

REGULATORY INFORMATION

CORROSIVE: Causes burn.

OCCUPATIONAL EXPOSURE LIMITED: Sodium Hydroxide 2mg
(OES 10 minutes STEL) Butyl Glycol UK 8 hour TWA 25ppm 120mg/M3
skin

RISK PHRASES: R-34 Causes burns.
S-36/37/39 Wear suitable protective clothing, gloves and eye/face protection.
S-26 In case of contact with eyes rinse immediately with plenty of water
and seek medical advice.
S-28 After contact with the skin, wash immediately with plenty of water.
Store in a cool dry place, protected from frost away from acids and
oxidising agents.
S-2 Keep out of the reach of children.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn. Will cause damage to eyes and skin if accidentally splashed.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour: Dark Yellow
Appearance: Clear Liquid
Odour: Mild
Solubility: Miscible with water
Specific Gravity: 1.240 @ 20°C
pH 1% in Water: 11.4

REVIEW DATE: Alloy Wheel Cleaner - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. Every preload vehicle will have this operation carried out. An average valet will prepare around 8-10 cars daily.

HAZARDS IDENTIFICATION

EYE CONTACT: May cause permanent damage.
SKIN CONTACT: Causes burns.
INGESTION: Severe burns to gastro-intestinal tract.
CONTACT WITH RESPIRATORY SYSTEM: Not a hazard in normal use. Breathing fine mist may cause irritation.

ACTIVITY & PRODUCT ANALYSIS

FLAMMABILITY: Not combustible.
OTHER: Not applicable.

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.
INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Full-face shield.
HAND PROTECTION: Wear impervious gloves.
BODY PROTECTION: As necessary to prevent contact.
RESPIRATORY PROTECTION: Use in a well-ventilated area with properly adjusted equipment. Avoid breathing vapour/spray. Not a hazard in normal use.
OTHER PROTECTIVE MEASURES: Not applicable.

TOXICOLOGICAL INFORMATION

EYE CONTACT: May cause permanent damage.
SKIN CONTACT: Causes severe burns.
INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.
INGESTION: Moderate toxicity. Will cause severe irritation and damage to gastro-intestinal tract due to alkalinity.
LONG TERM: Ingredients are not mutagenic or carcinogenic.

ECOLOGICAL INFORMATION

Phosphate free. Do not allow this product to enter watercourses untreated.

DISPOSAL

ACTIVITY & PRODUCT ANALYSIS

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Dressing Tyres	Valeting Staff	Valet Area
PRODUCT USED	Tyre Dressing	

ACTIVITY & PRODUCT ANALYSIS

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely.

HAND PROTECTION: Wear impervious gloves.

BODY PROTECTION: As necessary to prevent contact.

RESPIRATORY PROTECTION: Not applicable.

OTHER PROTECTIVE MEASURES: Not applicable.

TOXICOLOGICAL INFORMATION

EYE CONTACT: Will cause irritation.

SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.

INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.

INGESTION: Low toxicity. Will cause irritation and damage to gastro-intestinal tract due to alkalinity.

LONG TERM: Ingredients are not mutagenic or carcinogenic

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY

PERSONNEL CONCERNED

LOCALITY

Polishing vehicle by hand

Valeting Staff

Valet Area

PRODUCT USED

Concept Polish

REGULATORY INFORMATION

RISK PHRASES: Not classified.

SAFETY PHRASES: S-2: Keep out of the reach of children.

ACTIVITY & PRODUCT ANALYSIS

STATUTORY INSTRUMENTS: Chemicals (Hazard Information and Packaging) Regulations
APPROVED CODE OF PRACTICE: Classification and Labelling of Substances and Preparations Dangerous for Supply
GUIDANCE NOTES: Occupational Exposure Limits EH40. Introduction to Local Exhaust Ventilation HS(G)37. CHIP for everyone HSG (108)

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour: Pink
Appearance: Opaque Liquid
Odour: Perfume
Solubility: Immiscible with water
Density: 0.955-0.975 at 20°C
pH: Not applicable

REVIEW DATE: Concept Polish - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily. Every 'preload' vehicle will be waxed. An average valet at the pre-load area will prepare around 8-10 cars daily. Every sold car must be subject to this operation.

HAZARDS IDENTIFICATION

Product is not classed as Hazardous under Chemicals (Hazard Information and Packaging) Regulations 1994 however common sense precautions must be observed.

FIRST AID MEASURES

EYES: Rinse immediately with large quantities of clean water. If irritation persists, seek medical attention.
SKIN: Wash well with soap and water.
INHALATION: In case of over exposure remove to fresh air. Seek medical attention if difficulties persist.
INGESTION: Do not induce vomiting. Give small sips of milk or water to drink and seek medical attention.

ACCIDENTAL RELEASE MEASURES

Spillages are likely to be slippery and need to be contained to prevent entering watercourse. Extinguish any naked flames, sources of ignition. Absorb spillage in inert material e.g. dry sand, earth and transfer into fireproof metal containers for disposal.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents and sources of ignition.

ACTIVITY & PRODUCT ANALYSIS

EXPOSURE CONTROLS AND PERSONAL PROTECTION

HAND PROTECTION: Wear impervious gloves.

TOXICOLOGICAL INFORMATION

EYE CONTACT: May cause severe irritation and redness.

SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.

INHALATION: Harmful by inhalation. Irritation and sore throat.

INGESTION: Sore mouth and throat, abdominal pain, diarrhoea.

ECOLOGICAL INFORMATION

Product is not biodegradable and is classed as a Marine Pollutant when transported in containers of 5 litres or larger.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Dressing Bumpers	Valeting Staff	Valet Area

PRODUCT USED	Bumper Gel
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REGULATORY INFORMATION

RISK PHRASES: Not classified.

SAFETY PHRASES: S-2 Keep out of the reach of children.

STATUTORY INSTRUMENTS: Chemicals (Hazard Information and Packaging) Regulations.

ACTIVITY & PRODUCT ANALYSIS

APPROVED CODE OF PRACTICE: Classification and Labelling of Substances and Preparations Dangerous for Supply.

GUIDANCE NOTES: Occupational Exposure Limits EH40. Introduction to Local Exhaust Ventilation HS(G)37. CHIP for everyone GSG(108)

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour: Yellow
Appearance: Opaque Liquid
Odour: Characteristic
Solubility: Insoluble in water
Density: 0.818-0.828
Flash Point: >35°C
pH: Not applicable

This product does not support combustion as described by the Highly Flammable Liquids and Liquefied Petroleum Gases Regulations 1972.

REVIEW DATE: Bumper Gel - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. This product is only used at pre-load and may not be used on every vehicle. An average valet at the pre-load area will prepare around 8-10 cars daily

HAZARDS IDENTIFICATION

Product is not classed as Hazardous under Chemicals (Hazard Information and Packaging) Regulations 1994 however common senses precautions must be observed.

FIRST AID MEASURES

EYES: Rinse immediately with large quantities of clean water. If irritation persists, seek medical attention.
SKIN: Wash well with soap and water.
INHALATION: In case of over exposure remove to fresh air. Seek medical attention if difficulties persist.
INGESTION: Do not induce vomiting. Give small sips of milk or water to drink and seek medical attention.

ACCIDENTAL RELEASE MEASURES

ACTIVITY & PRODUCT ANALYSIS

Spillages are likely to be slippery and need to be contained to prevent entering watercourse. Extinguish any naked flames, sources of ignition. Absorb spillage in inert material e.g. dry sand, earth and transfer into fireproof metal containers for disposal.

HANDLING AND STORAGE

Store away from children. Use only according to directions. Do not mix with other chemicals. Always ensure cap is replaced and tightened after use. Do not store in temperatures greater than 35°C or less than 0°C. Keep away from sources of ignition during use. Avoid excessive use in confined areas.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

HAND PROTECTION: Wear impervious gloves. Always maintain a good standard of occupational hygiene when handling chemicals.
RECOMMENDED EXPOSURE LIMIT: Aliphatic Distillates - 300ppm

TOXICOLOGICAL INFORMATION

No significant health hazard when properly used for the application it was designed for.

EYE CONTACT: Severe irritation and redness.

SKIN CONTACT: Frequent contact may cause irritation and can lead to dermatitis.

INHALATION: harmful by inhalation. Irritation and sore throat.

INGESTION: Sore mouth and throat, abdominal pain, diarrhoea.

ECOLOGICAL INFORMATION

Product is not considered biodegradable and it would not normally be expected to enter a water discharge system.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Glass Cleaning	Valeting Staff	Valet Area

PRODUCT USED	Glass Cleaner
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REGULATORY INFORMATION

OEL: Propan-2ol 200 DPM OES 8 hour TWA.

RISK PHRASES: R-10 Flammable.

S-2 Keep out of reach of children.

ACTIVITY & PRODUCT ANALYSIS

- S-23 Do not breathe fumes, vapour or spray.
S-24 Avoid contact with skin.
-

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Blue
Appearance:	Liquid
Odour:	Alcohol
Boiling Point:	80°C
Flash Point:	23°C Typical
Explosive Properties:	Not applicable
Oxidising Properties:	None
Vapour Pressure:	33mm HG 20°C
Solubility:	Soluble with water
Relative Density:	20°C - 0.988
Viscosity:	Free flowing

REVIEW DATE: Glass Cleaner - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. This product is only used at preload and may not be used on every vehicle. An average valet at the pre-load area will prepare around 8-10 cars daily.

HAZARDS IDENTIFICATION

EYE CONTACT:	Will cause irritation.
SKIN CONTACT:	Causes irritation.
FLAMMABILITY:	Flammable
OTHER:	Not applicable.

FIRST AID MEASURES

EYES:	Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
SKIN:	Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
INHALATION:	If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

ACTIVITY & PRODUCT ANALYSIS

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely.
HAND PROTECTION: Wear impervious gloves.
BODY PROTECTION: As necessary to prevent contact.
RESPIRATORY PROTECTION: Not a hazard in normal use. Use in a well ventilated area with properly adjusted equipment. Avoid breathing vapour and spray.
OTHER PROTECTIVE MEASURES: Not applicable

TOXICOLOGICAL INFORMATION

INGESTION: Moderate toxicity. Will cause severe irritation gastro-intestinal tract.
LONG TERM: Based on current knowledge no long term effects if used correctly.

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Polishing Glass	Valeting Staff	Valet Area

PRODUCT USED	Sparkle Glass Polish
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REGULATORY INFORMATION

RISK PHRASES: R-10: Flammable.
R-40: Limited evidence of a carcinogenic effect.
R-51/53: Toxic to aquatic organisms may cause long-term adverse effects in the aquatic environment.
R-65: Harmful: may cause lung damage if swallowed.
R-66: Repeated exposure may cause skin dryness and cracking.
S-2: Keep out of reach of children.
S-13: Keep away from food, drink and animal food stuffs.

ACTIVITY & PRODUCT ANALYSIS

- S-29/56: Do not empty into drains, dispose of this material and its container at hazardous or special waste collection point.
- S-36/37: Wear suitable protective clothing and gloves.
- S-46: If swallowed seek medical advice immediately and show this container or label.
- S-51: Use only in well ventilated areas.
- S-61: Avoid release to the environment. Refer to special instructions and Safety Data Sheets.

STATUTORY INSTRUMENTS: Chemicals (Hazard Information and Packaging) Regulations.
APPROVED CODE OF PRACTICE: Safety Data Sheets for Substances and Preparations L62. Classification and labelling of Substances and Preparations Dangerous for Supply.
GUIDANCE NOTES: Occupational Exposure Limits EH40 CHIP for everyone HSG(108).

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour: Greenish
Appearance: Liquid
Odour: Solvent
Flash Point: +33

REVIEW DATE: Sparkle Glass Polish - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. This product is only used at preload and may not be used on every vehicle. An average valet at the pre-load area will prepare around 8-10 cars daily.

HAZARDS IDENTIFICATION

RISK SPRASES: 11: Highly Flammable

Product is classed as HIGHLY FLAMMABLE under Chemicals (Hazard Information and Packaging) Regulations 1994. Use common sense precautions when handling this product.

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.

SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.

INHALATION: In case of over exposure remove to fresh air, keep warm and rest. Seek medical attention immediately.

INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACTIVITY & PRODUCT ANALYSIS

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Absorb using sand or other inert material and transfer to suitable containers for disposal. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents and sources of ignition.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

VENTILATION: Provide adequate general and local exhaust ventilation.
HAND PROTECTION: Gloves must be used if there is a risk of direct contact or splash. Use protective gloves made of Viton rubber (floor rubber).
EYE PROTECTION: Wear splash-proof eye goggles to prevent any possibility of eye contact.
OTHER PROTECTIVE MEASURES: Wear appropriate clothing to prevent any possibility of liquid contact and repeated or prolonged vapour contact.
HYGIENIC WORK PRACTICES: Wash promptly if skin becomes contaminated. Wash at the end of each work shift and before eating, smoking and using the toilet. Promptly remove any clothing that becomes wet or contaminated. Use appropriate skin cream to prevent drying of skin.

TOXICOLOGICAL INFORMATION

EYE CONTACT: May cause severe irritation.
SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.
INHALATION: Harmful by inhalation. Breathing vapour/spray may cause irritation of respiratory tract, headache, dizziness and nausea.
INGESTION: Low toxicity. Main danger is of solvent aspiration.
LONG TERM: Risk of irreversible effects.

ECOLOGICAL INFORMATION

Product is not biodegradable and is classed as a Marine Pollutant when transported in containers of 5 litres or larger.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Cleaning Carpets & Seats	Valeting Staff	Valet Area

PRODUCT USED	Interior Cleaner
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REGULATORY INFORMATION

OEL: Propan-2-ol 200 DPM OES 8 hour TWA.

RISK PHRASES: S-2 Keep out of the reach of children.
S-23 Do not breathe fumes, vapour or spray.
S-24 Avoid contact with skin.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour: Blue
Appearance: Liquid
Odour: Fragrant
Boiling Point: 80°C
Flash Point: 23°C Typical
Vapour Pressure: 33mm HG 20°C
Relative Density: 20°C - 0.988
Solubility: Soluble with water
Viscosity: Free flowing

REVIEW DATE: Interior Clean - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. This product is only used at preload and may not be used on every vehicle. An average valeter will prepare around 8-10 cars daily.

HAZARDS IDENTIFICATION

EYE CONTACT: Will cause irritation.
SKIN CONTACT: Causes irritation.
OTHER: Not applicable.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

- EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
- SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
- INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.
-

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

- EYE PROTECTION: Wear eye protection if splashing is likely.
- HAND PROTECTION: Wear impervious gloves.
- BODY PROTECTION: As necessary to prevent contact.
- RESPIRATORY PROTECTION: Not a hazard in normal use. Use in a well ventilated area with properly adjusted equipment. Avoid breathing vapour or spray.
- OTHER PROTECTIVE MEASURES: Not applicable
-

TOXICOLOGICAL INFORMATION

- INGESTION: Moderate toxicity. Will cause severe irritation to gastro-intestinal tract.
- LONG TERM: Based on current knowledge no long term effects if used correctly.
-

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Removing Hard Wax	Valeting Staff	Valet Area

PRODUCT USED	Copolymer Remover
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REGULATORY INFORMATION

CORROSIVE:	Causes burns
OCCUPATIONAL EXPOSURE LIMITES:	Sodium Hydroxide 2mg (OES 10 minute STEL) Butyl Glycol UK 8 hour TWA 25ppm 120mg/M3 skin

RISK PHRASES:	R-34	Causes burns.
	S-36/37/29	Wear suitable protective clothing, gloves and e/face protection.
	S-26	In case of contact with eyes rinse immediately with plenty of water and seek medical advice.
	S-28	After contact with the skin, wash immediately with plenty of water. Store in a cool dry place, protected from frost away from acids and oxidising agents.
	S-2	Keep out of the reach of children.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Light Red
Appearance:	Clear Liquid
Odour:	Slight
Solubility:	Miscible with water
Specific Gravity:	1.080 at 20°C
pH 1% in Water:	11.4

REVIEW DATE:	Copolymer Remover - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Used only on vehicles with hard wax. Gloves required, spray on and sponge off. Approximately 30 minutes per vehicle.

HAZARDS IDENTIFICATION

EYE CONTACT:	May cause permanent damage.
SKIN CONTACT:	Causes burns.
CONTACT WITH RESPIRATORY SYSTEM:	Not a hazard in normal use. Breathing fine mist may cause irritation.
FLAMMABILITY:	Not combustible.
OTHER:	Not applicable.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

- EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
- SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
- INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.
- INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.
-

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

- EYE PROTECTION: Full face shield.
- HAND PROTECTION: Wear impervious gloves.
- BODY PROTECTION: As necessary to prevent contact.
- RESPIRATORY PROTECTION: Use in a well ventilated area with properly adjusted equipment. Avoid breathing vapour/spray. Not a hazard in normal use.
- OTHER PROTECTIVE MEASURES: Not applicable
-

TOXICOLOGICAL INFORMATION

- EYE CONTACT: May cause permanent damage.
- SKIN CONTACT: Causes severe burns.
- INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.
- INGESTION: Moderate toxicity. Will cause severe irritation and damage to gastro-intestinal tract due to alkalinity.
- LONG TERM: Ingredients are not mutagenic or carcinogenic
-

ECOLOGICAL INFORMATION

Phosphate free. Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Removing Soft Wax	Valeting Staff	Valet Area

PRODUCT USED	Litening Odourless Dewaxer
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REGULATORY INFORMATION

HARMFUL: OEL: Solvent naphtha. 900MG/M3 8 hour 1998. 1200MG/M3 15 min 1998.

RISK PHRASES: R-65 Harmful: May cause lung damage if swallowed.
S-23 Do not breathe vapour.
S-24 Avoid contact with skin.
S-62 If swallowed do not induce vomiting, seek medical advice immediately and show this container or label.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour: Clear
Appearance: Clear Liquid
Odour: Mild hydrocarbon
Solubility: Slightly soluble
Boiling Point: 200°-250°c
Flash Point: Minimum 76°c
Explosive Limits: Lower - Approx. 0.1 vol-%
Upper - Approx. 0.6 vol-%

REVIEW DATE: Litening Odourless Dewaxer - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Used only on vehicles with hard wax. Gloves required, spray on and sponge off. Approximately 30 minutes per vehicle.

HAZARDS IDENTIFICATION

HARMFUL.
FIRE & EXPLOSION HAZARD: Combustible liquid. Evaporates slowly.
EYE CONTACT: Irritant. May cause permanent damage.
SKIN CONTACT: Irritant.
INHALATION: Coughing, wheezing, shortness of breath, chest pains.
FLAMMABILITY: Combustible.
OTHER: Not applicable.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

- EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
- SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
- INHALATION: If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.
- INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.
-

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a tank or store suitable for combustible liquids. Keep away from sources of ignition and provide sufficient ventilation when handling the product. Wear protective equipment when needed.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

- EYE PROTECTION: Safety goggles if there is a risk of splashing.
- HAND PROTECTION: Wear impervious gloves.
- BODY PROTECTION: As necessary to prevent contact.
- RESPIRATORY PROTECTION: Use in a well ventilated area with properly adjusted equipment. Avoid breathing vapour/spray. Not a hazard in normal use.
- OTHER PROTECTIVE MEASURES: Not applicable
-

TOXICOLOGICAL INFORMATION

EFFECTS: Inhalation of mists and vapour will cause irritation of the upper respiratory tract. Irritant to skin, eyes and mucous membranes. Ingestion may cause damage to the gastro-intestinal tract.

ECOLOGICAL INFORMATION

- MOBILITY: Highly volatile liquid, slightly soluble in water, predicted to have low mobility in soil.
- DEGRADABILITY: Occurs extremely slowly.
- AQUATIC TOXICITY: Fatal to fish and other aquatic life due to very low toxicity.
-

DISPOSAL

Consult national and local regulations.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Removing Fall Out	Valeting Staff	Valet Area

PRODUCT USED	Fall Out Remover
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REGULATORY INFORMATION

Not classified. Harmful for supply.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Clear
Appearance:	Liquid
Odour:	Odourless
Boiling Point:	Decomposes
Melting Point:	189°C (372.2°F)
Solubility:	Soluble in cold water
pH:	0.5 (acidic)

REVIEW DATE:	Fall Out Remover - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Used only on vehicles covered in fall out. Gloves required, spray on and sponge off. Approximately 30 minutes per vehicle.

HAZARDS IDENTIFICATION

Not classified.

FIRST AID MEASURES

EYES:	Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
SKIN:	Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
INHALATION:	If fine mist is breathed remove to fresh air, keep warm and rest. Seek medical attention immediately.
INGESTION:	Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACTIVITY & PRODUCT ANALYSIS

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Spread soda ash liberally over the spillage. Dilute with a large volume of water and flush to foul sewer. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION:	Full face shield.
HAND PROTECTION:	Wear impervious gloves.
BODY PROTECTION:	As necessary to prevent contact.
RESPIRATORY PROTECTION:	Not a hazard in normal use. Use in a well ventilated area with properly adjusted equipment. Avoid breathing vapour/spray.
OXALIC ACID DIHYDRATE:	OEL: EH40 (UK) OES: 1MG/M3 Period - 8 hours. OES: 2MG/M3 Period - 15 minutes.

TOXICOLOGICAL INFORMATION

EYE CONTACT:	Will cause severe irritation and damage.
SKIN CONTACT:	Will cause irritation.
INHALATION:	Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.
INGESTION:	Moderate toxicity. Will cause irritation and damage to gastro-intestinal tract due to acidity.
LONG TERM:	Ingredients are not mutagenic or carcinogenic.
ACUTE TOXICITY:	Acute oral toxicity (LD50): 375mg/kg (Rat)

ECOLOGICAL INFORMATION

Do not allow this product to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Cleaning Vehicle Interiors	Valeting Staff	Valet Area

PRODUCT USED	Multi-Purpose Cleaner
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REGULATORY INFORMATION

Occupational exposure limits:	None set. Irritant. Butyl Glycol UN 8 hours TWA 25PPM 120 MG/M3 Skin
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RISK PHRASES:	S-1/2	Keep locked up and out of reach of children.
	S-24/25	Avoid contact with skin and eyes.
	S-26	In case of contact with eyes rinse immediately with plenty of water and seek medical advice.
	S-37/39	Wear suitable gloves and eye/face protection.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Pink
Appearance:	Clear Liquid
Odour:	Citrus
Solubility:	Miscible with water
Specific Gravity:	1.2 at 20°C
pH 1% in Water:	8

REVIEW DATE:	Multi-Purpose Cleaner - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Used only when requested for very dirty interiors. Spray on and rub off. Approximately 20 minutes per **vehicle**.

HAZARDS IDENTIFICATION

EYE CONTACT:	Will cause irritation.
SKIN CONTACT:	Causes irritation.
CONTACT WITH RESPIRATORY SYSTEM:	Not a hazard in normal use. Breathing fine mist may cause irritation.
FLAMMABILITY:	Not combustible
OTHER:	Not applicable

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
INHALATION: Not applicable.
INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely.
HAND PROTECTION: Wear impervious gloves.
BODY PROTECTION: As necessary to prevent contact.
RESPIRATORY PROTECTION: Not applicable
OTHER PROTECTIVE MEASURES: Not applicable

TOXICOLOGICAL INFORMATION

EYE CONTACT: Will cause irritation.
SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.
INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.
INGESTION: Low toxicity. Will cause irritation and damage to gastro-intestinal tract due to alkalinity.
LONG TERM: Ingredients are not mutagenic or carcinogenic.

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

- NOTE: Effects may be delayed. Keep affected person under observation. Physician should be warned not to use adrenaline.
- EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
- SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
- INHALATION: In case of over exposure remove to fresh air, keep warm and rest. Seek medical attention immediately.
- INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.
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ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Absorb using sand or other inert material and transfer to suitable containers for disposal. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents and sources of ignition.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

- EYE PROTECTION: Chemical splash goggles.
- HAND PROTECTION: Wear impervious gloves.
- BODY PROTECTION: As necessary to prevent contact.
- RESPIRATORY PROTECTION: Use in a well ventilated area. If high vapour/spray mist concentrations are likely, fume extraction may be required.
- OTHER PROTECTIVE MEASURES: Regular users of this product should carry out vapour level monitoring in accordance with the requirements of the COSHH regulations.
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TOXICOLOGICAL INFORMATION

- EYE CONTACT: May cause severe irritation.
- SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.
- INHALATION: Harmful by inhalation. Breathing vapour/spray may cause irritation of the respiratory tract, headache, dizziness and nausea.
- INGESTION: Low toxicity. Main danger is of solvent aspiration.
- LONG TERM: Risk of irreversible effects.
-

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Dressing Rubber Trims	Valeting Staff	Valet Area

PRODUCT USED	Trim Sheen
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REGULATORY INFORMATION

RISK PHRASES:	R-65	Harmful: may cause lung damage if swallowed.
	S-2	Keep out of reach the reach of children.
	S-23	Do not breathe fumes, vapour or spray.
	S-24	Avoid contact with skin.
	S-43	In case of fire, use foam, dry powder or carbon dioxide. Do not use water.
	S-62	If swallowed, do not induce vomiting. Seek medical advice immediately and show this container or label.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Clear
Appearance:	Clear Liquid
Odour:	Solvent
Flash Point:	Auto ignition temperature
Explosive Limits:	Not applicable
Vapour Pressure:	14mm (HG)
Solubility:	Miscible with water

REVIEW DATE:	Trim Sheen - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Daily dependant on vehicle through put. 10 minutes per application. Maximum 25 cars per day.

HAZARDS IDENTIFICATION

EYE CONTACT:	Will cause severe irritation.
SKIN CONTACT:	Prolonged or repeated contact may cause irritation and dryness.
INHALATION:	Contact with respiratory system harmful by inhalation.
FLAMMABILITY:	Not classified as flammable.
OTHER:	Not applicable.

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

- EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
- SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
- INHALATION: In case of over exposure remove to fresh air, keep warm and rest. Seek medical attention immediately.
- INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.
-

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Absorb using sand or other inert material and transfer to suitable containers for disposal. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents and sources of ignition.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

- EYE PROTECTION: Chemical splash goggles.
- HAND PROTECTION: Wear impervious gloves.
- BODY PROTECTION: As necessary to prevent contact.
- RESPIRATORY PROTECTION: Use in a well ventilated area. If high vapour/spray mist concentrations are likely, fume extraction may be required.
- OTHER PROTECTIVE MEASURES: Regular users of this product should carry out vapour level monitoring in accordance with the requirements of the COSHH regulations.
-

TOXICOLOGICAL INFORMATION

- EYE CONTACT: May cause severe irritation.
- SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.
- INHALATION: Harmful by inhalation. Breathing vapour/spray may cause irritation of the respiratory tract, headache, dizziness and nausea.
- INGESTION: Low toxicity. Main danger is of solvent aspiration.
- LONG TERM: Risk of irreversible effects.
-

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Pitch & Service Vehicles	Valeting Staff	Valet Area

PRODUCT USED	Wash & Wax
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REGULATORY INFORMATION

RISK PHRASES:	S-24/25	Avoid contact with skin and eyes.
	S-26	In case of contact with eyes rinse immediately with plenty of water and seek medical advice.
	S-37/39	Wear suitable gloves and eye/face protection.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Green
Appearance:	Viscous Liquid
Odour:	Mild
Solubility:	Miscible with water
Specific Gravity:	1.2 at 20°C
pH 1% in Water:	7

REVIEW DATE:	Wash & Wax - 7 th March 2005
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TIME AND FREQUENCY OF ACTIVITY

Daily. Every vehicle will have to be washed and waxed. Maximum 25 cars daily. 10 Minutes per car.

HAZARDS IDENTIFICATION

EYE CONTACT:	Will cause irritation.
SKIN CONTACT:	Causes irritation.
CONTACT WITH RESPIRATORY SYSTEM:	Not a hazard in normal use. Breathing fine mist may cause irritation.
FLAMMABILITY:	Not combustible
OTHER:	Not applicable

ACTIVITY & PRODUCT ANALYSIS

FIRST AID MEASURES

EYES: Immediately flush eyes with water holding eyelids apart for at least 10 minutes. Seek medical assistance at once.
SKIN: Remove contaminated clothing. Wash skin thoroughly with water and seek medical attention immediately.
INHALATION: Not applicable.
INGESTION: Do not induce vomiting. Give 200-300 ml of water to drink and seek medical assistance immediately.

ACCIDENTAL RELEASE MEASURES

Take the necessary precautions to prevent contact. Shut off leaks if this can be done without personal risk. Contain the spillage if possible. Keep the area clear. Flush to foul sewer with a large quantity of water. Observe Local Authority regulations.

HANDLING AND STORAGE

Store in a cool dry place, protected from frost and away from acids and strong oxidising agents.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

EYE PROTECTION: Wear eye protection if splashing is likely.
HAND PROTECTION: Wear impervious gloves.
BODY PROTECTION: As necessary to prevent contact.
RESPIRATORY PROTECTION: Not applicable.
OTHER PROTECTIVE MEASURES: Not applicable.

TOXICOLOGICAL INFORMATION

EYE CONTACT: Will cause irritation.
SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.
INHALATION: Not a hazard in normal use. Breathing fine mist may cause irritation of the respiratory tract.
INGESTION: Low toxicity. Will cause irritation and damage to gastro-intestinal tract due to alkalinity.
LONG TERM: Ingredients are not mutagenic or carcinogenic.

ECOLOGICAL INFORMATION

Do not allow the concentrate to enter watercourses untreated.

DISPOSAL

Consult national and local regulations. Dilute well with water and dispose of in an approved and permitted biological treatment plant.

ACTIVITY & PRODUCT ANALYSIS

ACTIVITY	PERSONNEL CONCERNED	LOCALITY
Bodywork Polishing	Valeting Staff	Valet Area

PRODUCT USED Bodyshop Polish (Non-silicone)

REGULATORY INFORMATION

Product is not classified as hazardous under CHIP Regulations.

RISK Level 2 - Some risk, no means to improve.

Low if good standards of occupational hygiene are observed and correct P.P.E. is worn.

PHYSICAL AND CHEMICAL PROPERTIES:

Colour:	Pale Brown
Appearance:	Opaque Liquid
Odour:	Warm Lavender
Density:	0.959kg/litr at 20°C
Flash Point:	>35°C
Solubility:	Immiscible with water

This product does not support combustion as described by the Highly Flammable Liquids and Liquefied Petroleum Gases Regulations 1972.

REVIEW DATE: Bodyshop Polish (Non-silicon) - 7th March 2005

TIME AND FREQUENCY OF ACTIVITY

Only on request for full valets. 5-10 cars per day.

HAZARDS IDENTIFICATION

Product is not classed as Hazardous under Chemicals (Hazard Information and Packaging) Regulations 1994.

FIRST AID MEASURES

EYES:	Rinse immediately with large quantities of clean water. If irritation persists, seek medical attention.
SKIN:	Wash well with soap and water.
INHALATION:	In case of over exposure remove to fresh air, keep warm and rest. Seek medical attention if difficulties persist.
INGESTION:	Do not induce vomiting. Give small sips of milk and water to drink and seek medical attention.

ACTIVITY & PRODUCT ANALYSIS

ACCIDENTAL RELEASE MEASURES

Spillages are likely to be slippery and need to be contained to prevent entering watercourse. Extinguish any naked flames, sources of ignition. Absorb spillage in inert material; e.g. dry sand or earth and transfer into fireproof metal containers for disposal.

HANDLING AND STORAGE

Store away from children. Use only according to directions. Do not mix with other chemicals. Always ensure cap is replaced and tightened after use. Do not store in temperatures greater than 35°C or less than 0°C. Keep away from sources of ignition during use. Avoid excessive use in confined areas.

EXPOSURE CONTROLS AND PERSONAL PROTECTION

HAND PROTECTION: Wear impervious gloves. Always maintain a good standard of occupational hygiene when handling chemicals.

Exposure levels according to EH40/95 list issued by HSE:

OES: White Spirit. LTEL 8 hours - 100 PPM. STEL 25 minutes - 125 PPM.

TOXICOLOGICAL INFORMATION

EYE CONTACT: May cause severe irritation and redness.

SKIN CONTACT: Prolonged or repeated contact may cause irritation and dryness.

INHALATION: Harmful by inhalation. Irritation, sore throat.

INGESTION: Sore mouth and throat, abdominal pain, diarrhoea.

ECOLOGICAL INFORMATION

Product is not biodegradable and it would not normally be expected to enter a water discharge system. It is classed as a Marine Pollutant when transported in containers of 5 litres or larger.

DISPOSAL

Consult national and local regulations. Dispose via a reputable chemical waste contractor.
